



MINUTES
of the Regular Meeting
Monterey Regional Water Pollution Control Agency
Board of Directors
February 28, 2005

1. CALL TO ORDER

The Regular Meeting of the Board of Directors of the Monterey Regional Water Pollution Control Agency was Called to Order by Chair Pendergrass at 7:00 p.m. on Monday, February 28, 2005, in the Board Room at 5 Harris Court, Bldg. D, Monterey, California.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

BOARD MEMBERS PRESENT:

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| David Pendergrass, Chair | Sand City |
| Gloria De La Rosa, Vice Chair | Salinas |
| Joe Russell | Del Rey Oaks |
| Darryl Choates | Seaside |
| Ramiro Cortez | Boronda County Sanitation District |
| Carlo Cortopassi | Castroville Service Area 14 |
| Charles Scholl | Marina Coast Water District |
| Jeff Haferman | Monterey |
| Butch Lindley | County of Monterey |
| Peggy Shirrel (7:05 pm) | Moss Landing County Sanitation District |
| Dewey J. Baird | U.S. Army - Ex-Officio |

BOARD MEMBERS ABSENT:

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| Dan Cort | Pacific Grove |
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STAFF PRESENT:

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| Keith Israel | General Manager |
| Robert Wellington | Legal Counsel |
| Jim Heitzman | Assistant General Manager |
| Tom Buell | Director of Finance |
| Robert Jaques | Director of Engineering Planning and Technology |
| Dan Mizerski | Director of Wastewater Facilities |
| John Tiernan | Director of Administrative Services |
| Betty Nebb | Executive Assistant |
| Ed Oyama | Lead Engineer |

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|-----------------|---------------------------------------|
| Kelly Cadiente | Accounting Supervisor |
| James Dix | Wastewater Treatment Plant Supervisor |
| Dan Burns | WWTP Operations Manger |
| Karen Kupel | Lead Accountant |
| Thomas Tolerson | Wastewater Operator |
| Robert Locke | Wastewater Operator |
| JR Avila | Wastewater Operator |

OTHERS PRESENT: Les Turnbeaugh – City of Monterey
Carl Niizawa – Seaside County Sanitation District
Bjorn Lundeqard – City of Seaside

AUDIENCE: None

4. PUBLIC COMMENTS

[At 7:04 p.m., with no comments received, Chair Pendergrass opened and closed Public Comments.]

5. ELECTION OF BOARD OFFICERS FOR 2005

A. Chair Pendergrass introduced the Nomination Committee members: Butch Lindley, Chair; Peggy Shirrel and Ramiro Cortez. Mr. Lindley announced the Committee met and considered candidates who indicated that they were interested in serving as a Board Officer. The following were chosen: Chair, Dave Pendergrass, and Vice Chair, Carlo Cortopassi.

ACTION TAKEN: On a motion by Mr. Choates, seconded by Mrs. Shirrel, the Board unanimously approved the recommendation of the Nomination Committee to elect Mr. Pendergrass as Chair and Mr. Cortopassi as Vice Chair.

Mr. Pendergrass and Mr. Cortopassi expressed appreciation for the vote of confidence from the Board Members and affirmed pleasure to serve.

6. CONSENT AGENDA

ACTION TAKEN: On a motion by Mr. Scholl, seconded by Mrs. Shirrel, the Board unanimously approved the Consent Agenda, Items A through H as follows:

- A. **Approve Minutes - Regular Meeting – Regular Meeting, January 31, 2005**
- B. **Receive Financial Statements, November and December 2004**
- C. **Receive Comparison Percentage of Budget Expended Through January 2005 vs 2004**
- D. **Receive Check Register – January 2005**

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- E. Receive Plant Flows and Effluent Quality for Connected Agencies, Plus Flow Charts for Fort Ord and Marina – December 2004 (corrected) and January 2005**
- F. Receive Actual vs. Budgeted Fiscal Year 2004/05 Expenditures for the Capital Improvement Program and Capitalized Equipment Fund**
- G. Receive Actual vs. Anticipated Fiscal Year 2004/05 Revenues from Capacity Charges**
- H. Approve Janitorial Services Bids for Regional Treatment Plant and Harris Court Administration Building.**

7. COMMITTEE REPORTS AND RELATED ACTION ITEMS

A. BUDGET/PERSONNEL COMMITTEE

ACTION TAKEN: On a motion by Ms. De La Rosa, seconded by Mr. Lindley, the Board unanimously approved the Budget/Personnel Committee minutes for Thursday, February 17, 2005, which included the following recommendations:

- That the Board authorize staff to begin acquisition of two biosolids dewatering screw presses through a Pre-Qualification and Bid procurement process with final approval of purchase at a subsequent Board meeting.
- That the Board consider the two-year additional service credit program with a 180-day window period for eligible employees to begin April 4, 2005 and end on September 30, 2005.

B. RECYCLED WATER STORAGE COMMITTEE

ACTION TAKEN: On a motion by Mr. Cortopassi, seconded by Ms. De La Rosa, the Board unanimously approved the Recycled Water Storage Committee minutes for Thursday, February 17, 2005, which included the following recommendations:

- That the Board authorize staff to proceed with the Commercial Salt Reduction Program and restructure the Residential Salt Program for consideration next month.
- That the Board authorize staff to prepare a letter to Monterey County Water Resources Agency Chair followed by a meeting highlighting MRWPCA's concerns about the in-line disinfection of river water associated with Design Option 2 of the Salinas Valley Water Project.

Chair Pendergrass announced he would review the Committee Preference sheets turned in by each Board Member and select membership for each of the Board Committees. He indicated that two committees will be formed from the Budget and Personnel/Recycled Water Storage Committee. Recommendations for committee assignments will be announced at the next Board meeting.

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8. INFORMATIONAL ITEMS

A. Fort Ord Issues Status Summary

No questions or comments.

B. Reclamation Project Status Summary

No questions or comments.

C. Strategic Planning Goals (2002-2005) and One-Year Objectives (April 2004 through 2005) Update

No questions or comments.

9. EMPLOYEE RECOGNITION

A. Thomas Tolerson for completing certification for Grade III Wastewater Operator

B. Guadalupe (J.R.) Avila for completing certification for Grade IV Wastewater Operator

C. Robert Locke for completing certification for Grade V Wastewater Operator

Chair Pendergrass presented certifications to each and offered congratulations on behalf of the Board Members on their achievements.

10. STAFF REPORTS

A. General Manager/Assistant General Manager/Legal Counsel

Mr. Israel presented handouts that may be a good reference: "Key Ethics Law Principles for Public Servants" and "Local Officials Ethics Checklist: Questions to Ask in Sticky Situations."

Mr. Israel explained he attended a state-wide WaterReuse Conference in San Diego where two papers by MRWPCA were being presented. Also indicated that he had completed tours for our new Board members and announced that he would soon be providing information and meeting with Board Members prior to the Strategic Planning Workshop to be held April 22. As we currently have two billion gallons of recycled water still going to the ocean each year, one of our goals is to totally recycle our water.

A follow up on the Update on the Salinas Valley Water Project, we will be meeting with the General Manager of MCWRA to resolve some concerns about the reclamation project design. We have always had an outstanding record for safety and want to help find a good solution that is cost effective.

Legal Counsel clarified that the approval of the BPC recommendation for the Pre-Qualification and Procurement process for the screw presses will be the first time MRWPCA has used that process. It is being used more and more by agencies both in procurement instances and also in construction bidding.

B. Department Head(s)

No questions or comments.

C. Presentations:

Chair Pendergrass introduced James Dix, Wastewater Treatment Plant Supervisor who presented the 2004 Annual Plant Operation Report. His presentation included the following: 100% permit compliance; recycle water (SVRP); special projects; maintenance/ utilities/cogen; field maintenance/CSIP, operations, lab/source control/public education and agency-wide view.

Ms. Shirrel congratulated the staff for a record year of water production with zero violations for 2004. Mr. Choates commented that having supervisors/mid managers give presentations to the Board was a good idea.

Chair Pendergrass introduced John Tiernan, Director of Administrative Services, who presented the Mid-Year Budget Report: revenue, expenditures, reclamation, and capital improvement.

Discussion followed regarding the amount of electricity that is produced by the Co-Gen facility. The Co-Gen supplies about 80% of the power used for plant operations, but not for the pump stations. Because the Co-Gen is aging, there is a Power Plant project coming up next year and we have been working closely with MPWMD to see if we can do something together. Our pump stations currently cost about \$1 million in energy. If two public agencies could work together on power production, we both could save a lot of money.

Mr. Lindley had some questions about the new screw presses. Staff noted that the presses will be capable of processing 20 tons of dry sludge (zero moisture) a day which at 25% moisture would be 80 tons wet. The press will be finely adjusted so it can run 24/7.

Mr. Lindley also asked about the recycled water irrigation system. Staff responded that the system is set up on pressure and since we are not currently making water, the wells would turn on if a lot of water was needed. At the point that growers are asking for a 5 million gallons a day over 4 to 6 days, the treatment plant is turned on and left on. With the reclamation project, we are looking to build some additional storage; and if able to do that, we will be able to run the plant during the winter time. During the winter, the existing big pond grows algae; so we will put in a very small pond, cover it, and then equip it with a disinfection system to keep the algae down. There are 22 wells in the system and they are run strategically based on information from the County in order to counter sea water intrusion.

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11. BOARD MEMBER COMMENTS

Mr. Pendergrass announced that on March 5th the Monterey Peninsula Chamber of Commerce is having their annual awards dinner and will be giving the Public Official of the Year award to Mrs. Theresa Canepa, a long-time MRWPCA Board Member.

Mr. Pendergrass reminded the members of the Strategic Planning Workshop set for Friday, April 22, at the Embassy Suites beginning at 8:00 a.m.

12. ADJOURNMENT

With no further business, Chair Pendergrass adjourned the meeting at 7:36 p.m. to the next Regularly Scheduled Board Meeting in the Board Room at 5 Harris Court, Building D, on Monday, March 28, 2005, at 7:00 p.m.

Keith E. Israel
General Manager/Secretary to the Board

David Pendergrass
Chair of the Board of Directors