



MINUTES
of the Regular Meeting
Monterey Regional Water Pollution Control Agency
Board of Directors
September 24, 2007

1. CALL TO ORDER

The Regular Meeting of the Board of Directors of the Monterey Regional Water Pollution Control Agency was Called to Order by Chair Russell at 7:00 p.m., on Monday, September 24, 2007, in the Board Room at 5 Harris Court, Building D, Monterey, California.

2. PLEDGE OF ALLEGIANCE

Mr. Haferman led the Pledge of Allegiance.

3. ROLL CALL

BOARD MEMBERS PRESENT:

Joe Russell, Chair	Del Rey Oaks, Mayor
Dave Pendergrass, Vice Chair	Sand City, Mayor
Ramiro Cortez	Boronda County Sanitation District
David Lewis	Castroville Water District, President
Kenneth Nishi	Marina Coast Water District, Vice President
Jeff Haferman	Monterey, Vice Mayor
Gloria De La Rosa	Salinas, Mayor Pro Tem
Dan Cort	Pacific Grove, Mayor
Steve Bloomer	Seaside, Mayor Pro Tem
Dewey J. Baird – Ex-Officio	U.S. Army, Chief – Utilities Branch

BOARD MEMBERS ABSENT:

Lou Calcagno	Monterey County, Supervisor
Gage Dayton	Moss Landing County Sanitation District

MRWPCA STAFF PRESENT:

Keith Israel	General Manager
Rob Wellington	Legal Counsel
John Tiernan	Director of Administrative Services

Minutes
MRWPCA - Regular Meeting
September 24, 2007
Page 2

Tom Buell	Director of Finance
Bob Holden	Recycled Water Project Coordinator
Mark Malanka	Maintenance Manager
Karen Harris	Community Relations Specialist
Bill Young	Maintenance Supervisor
Sylvia Burnett	Laboratory Analyst
Jose Salas	Maintenance Worker
Jose Gonzales	Maintenance Mechanic
Eric Synstebly	Co-Generation Mechanic
Jaclyn Dlhos	Laboratory Analyst
Leara Ventura	Administrative Support Specialist II
Betty Nebb	Executive Assistant

OTHERS PRESENT: Carl Niizawa – City of Salinas
James Wilson – Presidio, Director of Public Works
Ryan Shaw – Communications Planners
Trine Rodriguez
Amy Buell
Josh Cort

4. PUBLIC COMMENTS

At 7:02 p.m., with no comments from the public received, Chair Russell opened and closed Public Comments.

5. CONSENT AGENDA

ACTION TAKEN: On a motion by Ms. De La Rosa, seconded by Mr. Lewis, the Board unanimously approved Consent Items A – F as follows:

- A. Approve Board Meeting Minutes/Reports for Regular Board Meeting of August 27, 2007**
- B. Receive Percentage of Budget Expended Through August 2007**
- C. Receive Check Register – August 2007**
- D. Receive Plant Flows and Effluent Quality for Connected Agencies, Plus Flow Charts for Salinas, Monterey Peninsula, Marina Plant, Fort Ord, and Castroville for August 2007**

Minutes

MRWPCA - Regular Meeting

September 24, 2007

Page 3

- E. **Receive Actual vs. Budgeted Fiscal Year 2007/08 Expenditures for the Capital Improvement Program and Capitalized Equipment Fund**
- F. **Receive Actual vs. Anticipated Fiscal Year 2007/08 Revenues from Capacity Charges**

6. COMMITTEE REPORTS AND RELATED ACTION ITEMS

A. Recycled Water Storage Committee

- 1. **Receive and Approve Committee Minutes/Report Thursday, September 13, 2007**

Mr. Pendergrass stated the minutes and action before the Board reflect the recommendations of the Committee.

ACTION TAKEN: On a motion by Mr. Lewis, seconded by Mr. Haferman, the Board unanimously approved the Recycled Water Storage Committee Minutes for Thursday, September 13, 2007, with the following recommendations:

- **That the Board approve additional funding of \$66,635.07 for the University of California, Berkeley to provide services for the Filter Loading Project.**
- **That the Board approve \$30,000 to fund the Economic Study through University of California Santa Cruz.**

B. Budget/Personnel Committee

- 1. **Receive and Approve Committee Minutes/Report, Monday, September 17, 2007**

Mr. Russell indicated the minutes were correct and encouraged questions from the members. Mr. Nishi expressed his concern that the Committee was micro-managing the process to select the Assistant General Manager. He suggested the Committee should set timelines on when the Board wants to have someone on board and that the selection process should be up to the General Manager.

ACTION TAKEN: On a motion by Mr. Pendergrass, seconded by Mr. Lewis, the Board approved the Budget/Personnel Committee Minutes for Monday, September 17, 2007, with the following recommendations:

- That the Board approve temporarily assigning Assistant General Manager duties to four managers with a 7.5% out-of-class increase.
- That the Board approve the Assistant General Manager Expedited Recruitment Plan including contract with Bob Murray & Associates at a cost of \$17,500 + expenses to conduct the recruitment.

7. ACTION ITEMS

A. Approve Resolution No. 2007-10, A Resolution of Appreciation from the Board of Directors of MRWPCA to Dewey Baird for his service as a Director since January 1999.

Chair Russell asked permission of the Board to defer this Action Item later in the meeting to precede **Item 11 – Board Comments**. Members concurred.

8. EMPLOYEE RECOGNITION

A. CWEA Certification Awards

The following employees received recognition from the Chair and Board for new grade certifications: Jose Gonzales and Jose Salas, Grade I Plant Maintenance Technologist; Jaclyn Dlhos, Grade I Laboratory Analyst; Sylvia Burnett, Grade IV Laboratory Analyst; and Bill Young, Grade IV Mechanical Technologist.

9. INFORMATIONAL ITEMS

A. Fort Ord Update

No questions or comments.

B. Reclamation Project Status Summary

No questions or comments.

C. Strategic Planning Goals (2005-2008)

Mr. Israel indicated the objectives had been updated to reflect the Agency's current status.

10. STAFF REPORTS

A. General Manager/Legal Counsel

Mr. Israel stated several staff members attended the WateReuse Symposium held last month in Tampa that offered a very diverse and

Minutes
MRWPCA - Regular Meeting
September 24, 2007
Page 5

interesting program and resulted in a high attendance record of 700+ participants. The program offered the opportunity to tour the famous Tampa Bay water desalination facility, one of the biggest in the country designed to operate at low cost.

Mr. Israel noted the recent retirement celebration held at the RTP for one of our Maintenance Mechanics, Dave Mikita. Mr. Mikita has served the Agency for 21 years and is remaining on a part-time basis through the end of the year to help support the Salinas ponds. His expertise will be missed.

Mr. Israel also noted a recent incident on the distribution system – one of the growers, while working his field, accidentally damaged part of our recycled water distribution system. It caused a major leak, but Mr. Malanka, Maintenance Manager, and crew were able to respond quickly and remedy the situation. They are to be commended for turning what could have been a major crisis into a quick resolution. This was critical because our growers need all the recycled water that is available during the summer months.

B. Department Heads

Mr. Buell introduced his daughter Amy who was attending the meeting as part of a homework assignment for government class. Mr. Tiernan noted that the CAFR Award for 2006 (second year in a row) was received and is displayed for the Board members.

C. Presentation: Outreach at the Monterey County Fair

Mr. Tiernan introduced Ms. Karen Harris, Community Specialist II, who would provide information about our participation in the County Fair and other outreach programs. He stated she serves as a fine representative for MRWPCA.

Ms. Harris explained the Agency exhibited at the Monterey County Fair August 14 through August 19. Ms. Harris demonstrated for the Board members the new interactive game that was featured at the Agency booth and reported that it was a very successful teaching game. On Saturday, August 18, MRWPCA supported the Water Awareness Day with a Travel Log activity that spot lighted vendors and agencies that support water conservation and recycling.

Ms. Harris stated having a booth at the Fair provided the opportunity to have 315 surveys completed which provide information about our customer base. Results showed 73% of people surveyed are aware of our activities

Minutes
MRWPCA - Regular Meeting
September 24, 2007
Page 6

related to recycled water for crop irrigation to slow seawater intrusion and nearly 70% of respondents view recycled water as a valuable resource to supplement regional water supplies. A third question posed illustrates that 83% of the public are aware of grease being the leading cause of sewer overflows.

Ms. Harris expressed appreciation for staff members who helped cover the booth activities each day. They presented a very positive image of our agency and provided the opportunity to listen and respond directly to our customers' questions and concerns.

Mr. Baird asked if the increase in awareness of the various Agency programs is a result of children taking information from the school presentations home to their parents. Ms. Harris indicated that may be true regarding most of our projects; however the Grease Outreach has not been introduced in school programs except in Pacific Grove where it has resulted in the highest level of awareness in our area. The grease outreach is primarily targeted to young people via radio, the new website, theater ads and print ads.

Mr. Lewis commented that in future years perhaps the Board members would be interested in staffing the Fair Booth. Chair Russell congratulated Ms. Harris on an excellent presentation.

11. BOARD MEMBER COMMENTS

Mr. Nishi acknowledged the obligation that the Board has to reward employees for the good work they have accomplished and suggested it was still an opportunity to congratulate a former employee for his work.

Chair Russell confirmed that employees who have served the Agency for a long time (i.e. Mr. Mikita for 21 years of service) should be and are recognized for their service.

Chair Russell reintroduced **Agenda Item 7 – Action Item.**

A. Approve Resolution No. 2007-10, A Resolution of Appreciation from the Board of Directors of MRWPCA to Dewey Baird for his service as a Director since January 1999.

Minutes
MRWPCA - Regular Meeting
September 24, 2007
Page 7

Chair Russell read the Resolution of Appreciation from the Board of Directors of MRWPCA to Dewey Baird and thanked him for his 7+ years of service from January 1999 through September 2007.

Mr. Israel commented that Mr. Baird has filled a dual role on this Board as a representative of the US Army while providing great assistance to our staff over the years. His has been extremely helpful during the conversion of all the different businesses at Fort Ord. Mr. Israel expressed thanks on behalf of the Agency staff for all the great work he has done and congratulated him on his retirement.

Mr. Baird indicated when his replacement is confirmed, he will schedule conferences with MRWPCA staff. He then introduced his supervisor, Mr. James Olson, Director of Public Works for the Presidio of Monterey, and thanked him for his support.

ACTION TAKEN: On a motion by Mr. Nishi, seconded by Mr. Lewis, the Board unanimously approved Resolution 2007-10.

At 7:32 p.m., Chair Russell adjourned Open Session for a short recess in order to congratulate Mr. Baird and enjoy refreshments before beginning Closed Session.

12. CLOSED SESSION

[At 7:48 p.m., Chair Russell called Closed Session into order. Mr. Nishi excused himself from the Closed Session Item A.]

- A. Negotiations with Marina Coast Water District**
 - i. Property: Water Rights**
 - ii. Negotiator(s): Joe Russell, Dave Pendergrass and General Manager, Keith Israel**
 - iii. Negotiating Party: Marina Coast Water District**
 - iv. Term: All Terms and Conditions**

[At 9:25 p.m., the Board came back into Open Session and Legal Counsel Wellington announced the Board received information and gave direction to the General Manager and Legal Counsel. No other action was taken.]

13. ADJOURNMENT

With no further business, Chair Russell adjourned the meeting at 9:26 p.m. to the next regularly scheduled Board Meeting in the Board Room at 5 Harris Court, Building D, on Monday, October 29, 2007, at 7:00 p.m.

/s/ Keith E. Israel

Keith E. Israel, General Manager
Secretary to the Board

/s/ Joseph Russell

Joseph Russell, Chair
MRWPCA Board of Directors